

2 JUL 1982

T-3 B+G (Spencer)

MEMORANDUM FOR: Deputy Director for Administration

FROM: Daniel C. King  
Director of Logistics

SUBJECT: Proposed Day Care Center

REFERENCE: Memo dtd 15 June 82 to DDA fm O/Pors,  
same subj (DDA 82-1514, OL 2 2800)

1. The attached point paper prepared by the Building Planning Staff addresses the issue of a child care center on pages 8 through 10. Space for child day care centers, EAA store, barbershop, gymnasium, and snack bars falls under the category of non-official space and has not been programmed into planning for the new building because no clear authority exists for application of appropriated funds to construct space for these purposes. Each is affected by Federal regulations, policy, and economics; and some are affected by local codes. Therefore, each will require a decision by senior management based on the merits of the convenience or service provided, the cost to the Agency in terms of space and dollars, security, and its impact on the Agency's mission.

2. A review of presently available Headquarters Building space indicates that the building is fully occupied and that there is an outstanding list of operational space requirements that already exceeds  square feet. Therefore, space for a Day Care Center in the Headquarters Building would require moving a component in the Headquarters Building to another location outside or constructing suitable space on the Headquarters compound to accommodate the requirement.

STAT

STAT

for Daniel C. King

## Attachment

## Distribution:

Orig - Adse  
1 - OL Official (LSD)  
1 - D/L Chrono  
✓ 1 - OL Files

OL/LSD  (2 Jul 82)

STAT

OL 2 2800a

ADMINISTRATIVE - INTERNAL USE ONLY

#### IV. CHILD DAY CARE CENTER

- A. No on-site day care facilities for children of Agency employees currently exist.
- B. Interest in a day care center has been expressed several times since January 1972.
- C. In 1978, a survey was conducted by the DDA and analyzed by Office of Medical Services to identify employee support for a day care center.
- D. At least one informal and unofficial survey has been conducted by the Federal Women's Program Board.
- E. Other Federal Agency day care center programs have been reviewed.
- F. Legally, a child day care center would probably be affected by the Public Building Cooperative Use Act of 1976 and applicable Federal, State, and county building and health codes.

A day care center may be designed for preschoolers only or for children up to 12 years of age. In either case, there are regulations concerning space, both indoor and outdoor; bathroom facilities; kitchen facilities; student/instructor ratios; and building features such as number and location of doorways, outside fenced areas, lighting, heating and ventilation. These factors will increase the initial building cost or require

modification of the basic building design to meet unique requirements. It will also require 8,000 to 12,000 square feet of adjacent land for a fenced playground.

Another consideration is the impact on the mission. One official circular encourages employees to visit their children in the day care center daily for lunch and on morning and afternoon coffee breaks. Such visits could lower employee productivity unless accompanied by more flexible work scheduling.

The Federal Property and Administrative Service Act of 1949 as amended by Public Law 94-541 Oct 18, 1976 requires rent to be charged at a rate commensurate with local commercial costs. Calculated on the minimum allowable floor space per child, rent would be \$50,000/year for 40 children and \$72,000/year for 60 children. A staff of six to ten people (one per six children) would be required. With salaries, rent, and other operating costs assumed, an \$80.00 weekly fee for each child would be required to cover costs.

Approximately seven day care centers are operating on Federal property today. All were established in periods when administration policy fostered day care programs and before current legislation was enacted. Current centers are legally subsidized to the extent of rent free space and free utilities. Without this subsidy, participants state they could not continue to operate. OMB has stated that funding requests for additional Federal day care centers will not be supported. Both Presidents

Carter and Reagan have publicly stated their opposition to Federally funded day care centers.

Recommendation

Confirm that no legal basis for provision of subsidized space exists. If subsidization is possible, assign a relative priority to space needs of a day care center.